

Summer School 2018 Important Information

For all Academic Courses:

Summer school runs June 4, 2018 to July 27, 2018

(Final exams **MUST** be proctored at your school by a designated staff member who has an IndVA account).

For Online PE:

Semester 1: May 14 to July 6, 2018 Semester 2: July 9 to August 31, 2018

Registration opens April 9, 2018 for all courses. Registration for academic courses closes on June 1, 2018. Registration for PE semester I closes on May 11, 2018. Registration for PE semester II closes on July 6, 2018.

GENERAL INFORMATION:

- There will be no late starts. If a student hasn't finished the registration process before the start date of his/her course they will not be able to take summer school with the IndVA.
- The IndVA has a Student Information System (SIS) and each school will have login credentials to approve registrations, track student progress, view grades, access final exam passwords, access transcripts, review communication between its students and IndVA staff and faculty, and send information to its students etc. As students complete the application process, we will create an account and send information to the counselor they list in order for that counselor to have access to the SIS. This will be a very beneficial tool for the IndVA and schools to assist students in successfully completing their online courses. Parents also have access to the SIS to keep apprised of their student's progress.
- Registration for IndVA courses involves a few steps, so please review the student flyers that were provided to familiarize yourself with the process. Students will need his/her parent's email address as well as his/her guidance counselor's email address in order to register.
- The IndVA is approved with the NCAA as a non-traditional course provider for courses listed in our regular course catalog. Please note that NCAA approval does not apply to courses in our credit recovery catalog. Please contact the IndVA office if you have any questions.

ACADEMIC COURSES:

Although our courses are self-paced, there will be two pace deadlines that **must be met** or **the student will be dropped from their course(s)**.

The first pace deadline is **midnight on Sunday, June 17th**. Drops for this deadline will be processed **June 18**. The second pace deadline is **midnight on Sunday July 1, 2018**. Drops for this deadline will be processed **July 2**.

Self-drops are not permitted after the above mentioned second drop date. Students must stay on pace to complete the course in the 8 week summer session. Your school will not be charged for a student who is dropped on either of these drop dates. A pace schedule will be available to the student when they log in to the SIS. **Vacations, technology issues, summer jobs etc. are not acceptable reasons for missing the deadlines.**

- The IndVA requires that all final exams be proctored at the student's school. All other tests and quizzes will be taken as the student completes them wherever they are completing the course. It is up to the school/student to make these arrangements to schedule proctoring. All final exams **must be completed by 4:00 pm EST on July 27, 2018** to be included as a part of the student's final grade. Passwords can be accessed within the guidance counselor/designee's IndVA account in the SIS. **There should be no notes or materials used by students when completing final exams and the exam will be done online like all other coursework unless specified in the password list within your IndVA counselor account.**
- The IndVA strongly recommends that a student not take more than one semester of any one course at a time.** This is especially true with math, science, and foreign language courses. **It is also important to note that all courses will be taken concurrently.** (It is not possible to finish one course and start the next if registering for more than one course.)
- The IndVA also recommends that a student not take more than 3 semester/courses during the summer session.** One semester/course requires a time commitment of approximately 10-20 hours per week.
- For the health course, the State of Indiana now requires all schools to provide "hands on" CPR training. Due to the virtual nature of the IndVA, we are not able to provide "hands on" CPR training, however, we do offer an alternative CPR assignment. As per State guidelines, it is in the responsibility of your school to offer the "hands on" portion of the CPR requirement.

ONLINE PE:

- Online PE is not as "self-paced" as our online academic courses. There are specific weekly requirements that a student must complete weekly in order to get the most out of the course. There are 4 hours of physical activity a week that must be completed.
- Much like the online academic courses, there will be pace deadlines in each semester of online PE. **If a student is not on pace they will be dropped from the course.** There is only one pace deadline per semester in the online PE courses. During **semester 1** a student must be on pace as of **midnight on Sunday May 27, 2017 or they will be dropped on May 28th**. During **semester 2** a student must be on pace as of **midnight Sunday July 22, 2017 or they will be dropped on July 23**. Self-drops are not permitted after the above mentioned drop dates. **Vacations, technology issues, summer jobs etc. are not acceptable reasons for missing the deadlines.**

- Due to the risk involved with any physical activity, a release must be signed by either the parent/guardian, if the student is under 18, or the student if they are over the age of 18 prior to the start of the course. **If this is not completed and returned prior to the start of the course, the student will not be enrolled.** This release is available on the IndVA website on the “Student Resources” tab.

- There are no final exams to be proctored in the online PE course.